CENTRAL UNIVERSITY OF KARNATAKA

Aland Road, Kadaganchi, Kalaburagi-585367

INVITATION FOR EXPRESSION OF INTEREST FOR ANNUAL RATE CONTRACT FOR SUPPLY OF CLEANING MATERIALS

No.CUK/GEM/F74/2025-2026 **Date: 05.09.2025**

INTRODUCTION

Central University of Karnataka was established under the Central University of Karnataka established by an Act of 2009. It is a teaching and research University of National character. Currently, Central University of Karnataka is operating from Aland Road, Kalaburagi - 585367. The University invites expressions of interest (EOI) from eligible agencies for the supply of Cleaning Materials. For this, the University will enter into an annual rate contract with the selected supplier(s) for various materials. Agencies, that are located in Kalaburagi and regularly supply such materials for Government offices, Public Sector Units (PSUs), banks, and higher educational institutions are requested to respond.

I. ELIGIBILITY

The agency should satisfy the following eligibility conditions:

a) Should have supplied Cleaning Materials. during the last three years [2021, 2022, and 2023] worth at least

(i) Rs. 3.00 lakhs per annum to any one organisation, OR

(ii) Rs. 2.00 lakhs per annum each to any two organisations, OR

(iii) Rs. 1.00 Lakhs per annum to more than two organisations.

i. The applicant agency should be a bonafide supplier/vendor of Cleaning Materials. Applicant should submit proof in support of the same.

c. Agency should have a retail or wholesale shop or godown in Kalabragi having an established facility for the supply of goods at the client's premises on short notice and in an uninterrupted manner.

d. Agency shall have the following statutory valid registration certificates and licenses:

i. GST (Goods and Services Tax) Registration
ii. Shop Establishment License
iii. Permanent Account Number (PAN)
iv. Any other registration required per statutory/local norms for the supply of materials.

II. HOW TO APPLY

Interested suppliers may visit the Website www.cuk.ac.in and download the notification. Filled in a form complete in all respects may be forwarded by registered Speed post/Courier to the Registrar, Central University of Karnataka, Aland Road, Kadaganchi, Kalaburagi – 585367. The envelope containing the documents will mention the sender's name and address, telephone number, and e-mail address, along with the website if any, and superscripted RESPONSE TO EOI FOR CLEANING MATERIALS.

Please read the General Instructions below carefully. **Documents must arrive on or before 16:00 hours on Tuesday, September 16th 2025. HAND DELIVERY IS NOT ACCEPTABLE AND WILL BE LIABLE TO BE REJECTED.**

III. GENERAL INSTRUCTIONS

1. Agencies shall be prequalified and shortlisted based on the criteria laid hereinabove, (Ref.1 Eligibility)

2. Central University of Karnataka reserves the right to visit, inspect, or contact some of the offices to whom supplies are made by the agency before selection.

3. The decision of Central University of Karnataka regarding the selection of the Agency shall be final and binding on all concerned.

4. The agency should submit the Application Fees of Rs. 500/- (Rupees Five Hundred Only) (non-refundable) in the form of a demand draft in favor of Central University of Karnataka.

5. The list of materials [***Annexure B***] likely to be supplied is only tentative and not exhaustive. Rates per unit are to be quoted both in figures and words. The quotations should be sealed in a separate smaller envelope and superscripted PRICE BID. This envelope will be kept in the main large envelope containing other documents and the Response form.

6. Accepted rates shall be valid for one year for any quantity. No interim change of rate will be permitted.

7. The Agency shall undertake to supply materials not included in the schedule of rates on emergency at a competitive market rate.

8. The Selected agency shall undertake to supply the materials indented generally within three days or such other period as may be indicted in the P.O.

9. The aggregate value of supply under the proposed rate contract is estimated to be around Rs.2.00 lakhs per annum.

10. The selected agency shall enter into a Rate Contract valid for one year and furnish a security deposit of Rs.10,000 (Rupees Ten Thousand Only) in the form of DD in favor of Central University of Karnataka.

11. Canvassing in any manner at any stage will be a disqualification and may lead to Black listing of the Vendor.

APPLICATION TO BID FOR SUPPLY OF CLEANING MATERIALS

Name of the Firm _____

The Registrar,
Central University of Karnataka,
Aland Road, Kalaburagi -585367

Dear Sir,

I/We have read and understood the instructions and the terms and conditions contained in the Invitation for Expression of Interest for Annual Rate Contract for Supply of Cleaning Materials and with this declare that the information furnished in the application and in the supplementary sheets from pages _____to _____ is correct to the best of my/our knowledge and belief. The undersigned is fully authorized to sign and submit this application form on behalf of the organization, he/she represents.

Signature _____

Name _____

Designation _____

Address _____

Place _____

Date _____

Seal of the Agency.

Annexure A

RESPONSE SHEET

Information to be furnished by the Agency

1	Name of the Agency		
2	Address		
3	Contact details: Mobile E-Mail and website		
4	Type of the Organization (Whether Sole/Proprietorship / Partnership / Private Ltd/ Ltd. or Co-operative body etc.)		
5	Whether registered with the Registrar of Companies / Registrar of firms. If so, furnish full details and copies of valid **I.** GST Number **II.** Permanent Account Number (PAN) of the Firm **III.** Any other registration that is required as per statutory/local norms for supply of stationery materials		

6	Name and PAN of Proprietor/ Partners / Directors of the Organization/ Firm a) b) c)		
7	Year of Establishment		
8	Length of business in the field of Cleaning Materials Supplies		_____Years
9	Similar supplies carried out during the last 3 years by the firm		Details are to be furnished in your prescribed Performa
10	Details of similar supplies on which the firm is engaged at present.		Details to be furnished in your prescribed Performa
11	The average annual turnover of the Agency for the last three years.		
12	Yearly turnover of the firm during last 3 years. Please attach certified copies of account statements.		A) 2021 B) 2022 C) 2023
13	Details of Earnest Money Deposit (DD in the favour of Central University of Karnataka)		Draft No. _____ Date_____Bank Name. Rs.10000/-
14	• Whether any civil suit/litigation in the contracts executed during the last 3 years has arisen and is pending in any court of law. If so, please furnish full details. • Have you been disqualified by any Entity/ Institution?		

Place

Date

AGENCY SEAL **AUTHORISED SIGNATORY**

Annexure-B

PRICE BID FOR CONSIDERATION OF CLEANING MATERIALS UNDER RATE CONTRACT

I- CLEANING MATERIALS

S N	Details of the items	Quantity
1	Acid in Litres (5 Litre pack)	300 Litres
2	Soap Powder (Nirma etc) in Kgs (5 Kg pack)	400 Kgs
3	Scrubber (steel) in Nos	200 Nos
4	Phenyl in Litres (5 Litre pack)	200 Litres
5	Hand Gloves (rubber, normal) in Nos	100 Nos
6	Bleaching Powder in KGs (5 Kg pack)	75 Kgs
7	Cleaning Liquid (Harpic etc) in Litres (1 or 2 Litre pack)	200 Litres
8	Naphtalin Tablets (Dambar Goli) in Packets - 1 kg packet	150 packets
9	Table cleaning cloths (small) in Nos	40 Nos
10	Table cleaning cloths (large) in Nos	20 Nos
11	Colin cleanining liquid 500 ml in bottles	30 Bottles
12	Hand wash (liquid) 200 ml - in bottles	25 Bottles
13	Room Air freshener (Air wick etc) 250 ml - in Nos	30 Nos
14	Vim Bar in Nos (Rs.20/- pack)	30 Nos
15	Broom Stick (Kaddi Barike - coconut stick broom) in Nos	80 Nos
16	Broom Stick (Hullu Barike - soft broom) in Nos	80 Nos
17	Mop (steel handle) in Nos	60 Nos
18	Wiper (Big Jumbo size) in Nos	50 Nos
19	Buckets (small) in Nos	100 Nos
20	Buckets (Large)-Nylon with handle in Nos	50 Nos
21	Mugs (Medium) in Nos	50 Nos
22	Bath room cleaning Brush in Nos	40 Nos
23	Toilet Cleaning Brush in Nos	80 Nos
24	Dust Bin (Medium) in Nos	40 Nos
25	Dust Bin (Large Size 50 Ltrs) in Nos	50 Nos
26	Dust Pan (to collect Dust) in Nos	50 Nos
27	Sky Broom (to remove spider web / other items on) - Round Type in Nos	50 Nos
28	Rubber Mat (Big Size) in Nos	10 Nos
29	Rubber Mat (Small Size) -in Nos	10 Nos
30	Office Mats (coir type / fiber) in Nos	10 Nos
31	Strong White Acid (for blockage of toilets) in Litres	10 Litres
32	Rat Catching Mat in Nos	10 Nos
33	Ant Powder of 100 grms in Packets	25 packets

Name of Firm:
Signature of authorized signatories:

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