CENTRAL UNIVERSITY OF KARNATAKA
(Established by an Act of the Parliament in 2009)

KADAGANCHI, Kalaburagi -585367
Karnataka State
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F.No: CUK/CK-3/Projects/2022-23 Date: 06.04.2023

NOTICE INVITING TENDER FOR PRINTING AND SUPPLY OF BOOKS

Bids are hereby invited for **PRINT AND SUPPLY OF BOOKS** to the Centre for Classical Language, Kannada, Central University of Karnataka (as per Annexure-1) as briefly described here under:

1.	Particulars of requisition	Printing and Supply of Books as per Annexure 1
2.	Quantity	As given in Annexure I
3.	Bid submission mode	Offline. Two packet system: Packet 1 -Techno-Commercial Bid and Packet 2 –Financial Bid.
4.	i) Earnest Money Deposit Rs.15,000/-	Payable through Demand Draft drawn on any Nationalized bank in favour of **"Central University of Karnataka"** payable at Kalaburagi. The DD should be sent to "The Registrar, Central University of Karnataka, Kadaganchi -585367, Kalaburagi District" in sealed envelope by super scribing as "**DD for Print and Supply of Books**". DD shall reach the university on or before the date of bid opening.
5.	Date and time of availability of bid document on the website.	From 16.00 Hrs. of 06.04.2023 to 17.00 Hrs. of 27.04.2023
6.	Last date and time for submission of bids	17.00 Hrs. of 27.04.2023
7.	Date and time of opening technical bids.	15.00 Hrs. of 28.04.2023

A. Instructions to Bidders

1. Bids are to be submitted by post / by personal in a sealed cover.
2. Bidders are instructed to read, understand and abide the eligibility criteria and terms and conditions.
3. EMD is Payable through Demand Draft drawn on any nationalized bank in favour of **"Central University of Karnataka"** payable at Kalaburagi. The DD shall be sent to "The Registrar, Central University of Karnataka, Kadaganchi -585367, and Kalaburagi District " in sealed envelope by super scribing as "**DD for Printing and Supply of Books**" tender. The DD shall reach on or before the date and time of bid opening. Sample of the plain paper shall be submitted with the DD.
4. DD relating to EMD is required to be valid for period of 60 days beyond the final bid validity period.
5. EMD of the unsuccessful bidders will be returned after expiry of the final bid validity and latest on or before the 30th day after the award of the contract.
6. Performance security is required to submit irrespective of its registration status. (as per GFR)
7. To avail the concessions available to Micro and Small enterprises, such bidders are required to upload, the registration certificate issued by NSIC.
8. Bidders are advised to submit the tender strictly based on the terms and conditions and specification contained in the Tender Document. Conditional bids will be summarily rejected.

B. Terms and conditions

1. Incomplete bids will be summarily rejected.
2. Sample of the plain paper may be submitted with the DD.
3. The price quoted should be inclusive of taxes, packing, handling and transportation up to CUK premises.
4. The successful bidder shall deliver the books within one month from the date of approval of proof.
5. An agreement is required to be executed with the Central University of Karnataka by successful tenderer in non-judicial stamp paper as GOI rules.
6. Loss or damages of books in transit shall be borne by the supplier.

7. The payment will be released within four weeks from the date of satisfactory supply of the books.
8. The University will arrange the payment through either RTGS or NEFT for which the successful firm /company is required to provide the mandatory bank details i.e beneficiary details as GOI rules.
9. The University reserves the right to accept or reject any tender without assigning any reason.
10. Penalty Clause: If the Bidder fails to deliver the Books within the period specified in the tender form, the University may, at its discretion, allow an extension in time subject to recovery from the bidder as agreed liquid after damages, and not by way of penalty, a sum equal to 10 percentage of the value of order which the bidder has failed to supply for period of delay.
11. The University reserves the right to postpone and/or extend the date of receipt or to withdraw the tender notice or not to place the order or to place order for part or full quantities without assigning any reason thereof at any stage of the tender. In such an event, bidders shall not be entitled to any compensation, in any form whatsoever.
12. Central University of Karnataka authorities have the right to reject the books in full or parts of the supply if the books are not as per the specification and size etc. The firm has to supply the books the same quantity with correct specification and size etc.
13. Canvassing in connection with the tender is strictly prohibited and the bids submitted by such bidders indulging in such practices are liable to be rejected. CUK reserves the right to debar the firm for minimum one year as per the University policy.
14. Any legal action taken or proceeding initiated on any of the terms of the agreement shall be only in Kalaburagi jurisdiction.

C. <u>Eligibility of the bidders</u>

1. The bidding firm should have an experience of at least 3 years in printing and supplying Books.
2. The firm shall process its own printing press. Documents to this effect shall be enclosed in the technical bid of the tender.
3. The bidder should not be black listed by any Govt. /Semi Govt./Private Institution.
4. The bidder should be free from the encumbrance and there shall not be any vigilance case/ CBI case/ Court Case pending against the bidder.
5. The firm shall be registered under Income tax, Sales tax and other statutory requirements.
6. The bidder should enclose audited financial statements and income tax returns for the three financial years and ITR for the assessment years.
7. Average annual turnover during the past three years should be at least Rs.10,00,000.
8. The bidder should produce the purchase order for printing and supply of books worth Rs. 2,50,000 in one to two orders to the Government or any other esteem/ private organization/s during the last three years.

D. Each Bidder shall upload the following digitally signed documents

Packet I

1. Annexures I, II and firm registration certificate,
2. Self-declaration of possessing required machinery as mentioned in eligibility norms.
3. GST Registration Certificate and PAN Card.
4. NSIC certificate to claim exemption of EMD.
5. ITRs for the last three years from the Assessment Years
6. Audited Profit and Loss for last 3 financial years
7. Work orders/purchase orders to meet the eligibility requirements.

Packet II

8. Annexure III – Financial Bid

Registrar

Central University of Karnataka

Annexure I – Technical Specifications and Quantity

Sl. No	Books Name	Languages	No of pages	Quantity
1	Lalleshwari	Kannada	150 (approx)	1000 books
2	Bahinabai & Muktabai	Kannada	150 (approx)	1000 books
3	Akka Mahadevi	Kannada	150 (approx)	1000 books
4	Remaining vachanakartiyavu	Kannada	150 (approx)	1000 books
5	Therigatha	Kannada	150 (approx)	1000 books

Note:

1. Paper quality 80 GSM. NS. Maplitho lightweight paper.
2. Cover page quality (300 GSM) art board with cover page design.
3. Multicolour cover page printing.
4. All books section binding, Mat finishing.
5. Books size 1/8 demi (1-10) and ¼ crown and 80 GSM maplitho weight paper.
6. Five sample books to be given before confirming the supply.
7. Price to be quoted for each book only (include transport charge), the price shall be inclusive of all taxes/GST.
8. For title of the book and headings shall be in appropriate matching colour wherever colour print is ordered. (Five plates in colour printing of photos)

Date:_____ Name:_____

Place:_____ Designation:_____

Seal:

Annexure II

Tender Application and Declaration Form

1. Name of the Firm: … …… … … … … … … … … … … … … … … … …
2. Full Postal Address: … …… … … … … … … … … … … … … … … …
3. Mobile No. .....
4. Telephone No. .....
5. Fax No.....
6. E-mail Id: …… … … … … … … … … … … … … … … …
7. Date of Establishment of Firm.....
8. Registration No. of Firm: ……....
9. Give details of any Government contracts executed during the last two years (attach separate sheet, if necessary): …… … … … … …
10. Details of the EMD

Particulars	Amount	DD No.	Bank
EMD	Rs.15,000/-		

UNDERTAKING

a) I the undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with all the terms and conditions mentioned in the tender document.

b) The price quoted by me are valid and binding upon me for the entire period of contract.

c) I hereby undertake to supply the items as per specifications given in the tender document/supply order within stipulated period, if I qualify in the tendering process.

d) I give the rights to the Central University of Karnataka to forfeit the earnest money paid by me if any delay occurs on my part or if I fail to comply with the terms and conditions mentioned in the tender document.

e) There is no vigilance/CBI case or court case pending against my firm **nor** is my firm blacklisted by any agency/department.

Date:_____ Name:_____

Place:_____ Designation:

_____Seal:

Note to bidder: To be submitted by the bidder in the letter head and to be signed by the authorized signatory with name and designation. Affix the seal of the firm.

Annexure III – Financial Bid

Sl. No	Particulars	Book size	No. of pages	Quantity	Price inclusive of GST, Transportation, Printing and supply	
					Per Book	Total
1.	Lalleshwari	1/8 demi		1000 books		
2.	Bahinabai & Muktabai	1/8 demi		1000 books		
3.	Akka Mahadevi	1/8 demi		1000 books		
4.	Remaining vachanakartiyavu	1/8 demi		1000 books		
5.	Therigatha	1/8 demi		1000 books		
Grand Total in figure:						
Grand Total in words:						

*The price shall be inclusive of all taxes.

Rate of GST_____% included

Date:_____ Name:_____

Place:_____ Designation:_____

Seal:

Note to bidder: To be submitted by the bidder in the letter head and to be signed by the authorized signatory with name and designation. Affix the seal of the firm.