CENTRAL UNIVERSITY OF KARNATAKA
(Established by an Act of the Parliament in 2009)

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No.CUK/SCH/2023-24/F-51 — 24th Aug, 2024

CIRCULAR

Subject: ***Instructions for Applying Karnataka State Scholarship (SSP) for Academic Year 2024-25 -Reg.***

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All the students of Karnataka domiciles are informed that the Karnataka State Scholarship Portal (SSP) is now accepting (Fresh/Renewal) Scholarship applications for the A.Y. 2024-25 under selected schemes. Students are required to follow the instructions given below to complete the scholarship application process.

Step 1: Submission of information by Departments:

Scan the QR codes below for more information

- As part of the scholarship application process, the University is required to submit student Bonafide data, including SSP ID, Aadhaar and other academic and personal details on the portal.
- Students must provide their personal details as specified in Step 2 on or before 04-09-2024.
- The Departments are instructed to submit the student list to the Scholarship Section latest by 04-09-2024.

Step 2: Submission of information by Students through Google form:

To access Google form

- Students must submit their personal details, including SSP ID, Aadhaar, and other relevant information, through the following Google Form: Google Form Link. https://forms.gle/DZTfgfhwNEwqPvFz6
- Students who do not have an SSP ID must register on the SSP portal and obtain one, then submit it via the Google Form.
- Previous year results are auto-fetched from the National Academic Depository (NAD). Students must ensure all details, including enrolment/registration numbers, are accurate and match records in both the Examination Section and NAD to prevent issues that could affect scholarship eligibility.
- Karnataka domicile students must submit the required information through the **Google Form latest by 04-09-2024.**

Step 3: Submission of Hostel Occupancy certificate (for hostel students only):

To access the complete circular and annexures

- Students residing in University hostels must obtain a Hostel Residence Certificate (HRC) in the prescribed format enclosed issued by the Dean Student Welfare (DSW).
- Students are required to log in to the SSP portal and begin their scholarship application for the academic year 2024-25. After verifying and confirming their academic details on the portal, they must submit a hard copy of the Hostel Occupancy Certificate to the Scholarship Section. Only upon submission of the HRC the University shall update student's hostel details on the SSP HMIS portal.

Step 4: Submission of Student Bonafide data to SSP by University & Applying for scholarship on SSP by student:

- Once the information from Steps 1 and 2 is consolidated and validated, it will be shared with SSP for the further process of scholarship application.
- Students can begin applying for scholarships on the SSP portal starting from 10th September, 2024, following the timeline on the portal.
- Complete the application by providing all required information as per the SSP portal guidelines.

The timeline for scholarship applications may vary based on student category and schemes offered by different Departments (e.g., Social Welfare, Minorities, Tribal Welfare, Backward classes welfare department). Please refer to the SSP portal for more details. The Heads/Coordinators are requested to bring this circular to the attention of all students.

Queries if any with the details maybe sent on scholarships@cuk.ac.in.

REGISTRAR

कुलसचिव / REGISTRAR
कर्नाटक केन्द्रीय विश्वविद्यालय
Central University of Karnataka
कलबुरगि / KALABURAGI

Copy to:

1. PS to VC, CUK.
2. O/o Registrar/All Deans / Heads / Coordinators
3. System Analyst - *To Upload on University website.*
4. Concerned file.

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E-mail: scholarships@cuk.ac.in

AY 2024-5- Hostel Residence Certificate
For Govt. of Karnataka State Scholarship Portal

1	**Name of the student**	
2	**CUK Enrollment No.**	
3	**Department**	
4	**Program of Study at CUK**	
5	**Course Year**	
6	**SSP ID**	
7	**Student Mob. No**	
8	**Student Email ID**	

*All the details Sl.No.(1-8) are mandatory.

Declaration by Student:

i. I understand and declare that the details provided above are correct and failing which my information will not be updated on the GoK-SSP HMIS portal as hosteller.
ii. The Institution/GoK may seek refund or adjust any wrong/excess payment drawn by me or paid to me. I also understand that penal action, as per prevailing law, may be taken against me and the institution may also initiate disciplinary action against me for ineligible claims if any.

Signature of the student

Date

For use by O/o DSW, CUK.

This letter confirms that the aforementioned student Mr ./ Ms._____ is currently residing in _____(hostel name) under the accommodation provided by the Central University of Karnataka for the academic year 2024-25.

This certificate has been provided at the student's request to facilitate the eligibility for hosteller allowance, in adherence with the regulations outlined by the Government of Karnataka.

Seal and Signature
Dean Student Welfare, CUK