



No.CUK/SCH/F-51/2023-24/

17th Aug, 2023

CIRCULAR

Sub: Payment of Fee by SC/ST Students (Freeship Card/Undertaking) – Reg.

**Ref: 1.University Ordinance No.23 (Act Section 28(1) (e))
2.No.CUK/ACAD-IV/F3842/2023-24/352 dated 3rd July, 2023
3.Hon'ble Vice Chancellor's approval dated:17-08-2023**

The University in compliance with the State Government Circulars and in view of the welfare of the students, it has been decided to initially exempt the SC/ST students with parental income of less than 2.5 lakhs per annum from payment of full fee (except caution deposit) subject to the following terms and conditions.

1. All the SC/ST students with parental income less than 2.5 lakhs shall produce the Freeship card during the admission to avail the aforesaid facility.
2. If the students belonging to the SC/ST categories are not able to produce the Freeship card, they shall produce income certificate issued by the competent authority for consideration.
3. It shall be the sole responsibility of the student to apply for scholarship as per the standard operating procedure of respective State Governments and the University shall not responsible for procedural or technical issues of any kind.
4. The students shall submit an undertaking in the enclosed format agreeing to pay the complete fee as per the fee structure of the University irrespective of sanction of their scholarship.
5. The student shall pay the semester fee in the first week of the beginning of third/fifth/seventh semester or within 15 days of receiving of scholarship whichever is earlier without penalty. The date of disbursement of scholarship needs to be submitted as a proof to avoid the penalty.
6. The University may take suitable action including withholding of Certificate and imposing of penalty as applicable in case of failure for timely payment of fees.

These instructions shall be applicable to all the SC/ST students (with parental income less than Rs.2.5 Lakh) including the existing and newly admitted students.

Further, all the Deans of the Schools and Heads of the Departments are informed to collect undertaking in the prescribed format enclosed from the concerned SC/ST students and ensure compliance for timely payment of fees.


कुलसचिव/REGISTRAR
कर्नाटक केन्द्रीय विश्वविद्यालय
Central University of Karnataka
कलबुरगि / KALABURAGI

Copy to:

1. All the Deans/HoDs/Directors:- All are requested bring the content of the Circular among the students.
2. PS to Hon'ble VC, O/o Registrar, FO, COE, Academic Section, DSW.
3. Liaison Officer, SC/ST Cell.
4. System Analyst. -To upload on University Website.
5. Nodal Officer, Scholarships.

Format for submission of undertaking by SC/ST students with parental income less than 2.5 lakh for availing initial exemption from payment fee to the University

1	Name of the student	
2	University Enrolment No.	
3	Department	
4	Program of Study at CUK	
5	Annual parental income	
6	Category (SC/ST)	
7	Domicile State	
8	Document submitted (Freeship card/ income certificate)	

Declaration by Student:

- I have read all the terms and conditions as per the University circular **No.CUK/SCH/F-51/2023-24/ dated 17-08-2023** regarding availing of initial exemption from payment of full fee (except caution deposit) offered by the University to the SC/ST students with parental income is less than Rs. 2.5 lakhs per annum subject to the terms and conditions as per the circular.
- I understand and declare that it shall be the solely my responsibility to apply for scholarship as per the standard operating procedure of respective State Governments and the University shall not be responsible for procedural or technical issues, if any.
- I shall pay the semester fee in the first week of the beginning of third/fifth/seventh semester or within 15 days of receiving the scholarship whichever is earlier without penalty. The date for disbursement of scholarship needs to be submitted as a proof to avoid the penalty.
- I understand and agree to pay the complete fee as per the fee structure of the University irrespective of sanction of my scholarship, failing which, the University may take suitable action including withholding of my certificate and imposing of penalty as per the norms in case of failure for timely payment of fees.
- Delay or default in payment: If a student does not pay fee on time, a fine shall be levied as follows:
 - 10% of the fees for the first 10 days
 - 20% of the fees for the next 10 days
 - 30% of the fees thereafter up to the last date of the month in which the fee is due.

Name of the student :

Signature of the student :

Date :



No.CUK/Acad-IV/F-3842/2023-24/ 352

3rd June, 2023

CIRCULAR

Sub: Payment of Fee by SC/ST Students (Freeship Card/Undertaking) – Reg.

**Ref: 1. University Ordinance No.23 (Act Section 28(1) (e).
2. CUK Prospectus 2023.
3. Hon'ble Vice Chancellor's approval dated 12-06-2023.**

It is brought to the notice of all the SC/CT students that the University in compliance with Ordinance cited and in terms of provisions of the instructions mentioned in the University Prospectus the SC/ST Students were initially exempted from payment of semester fee till the end of the second semester upon submission of Freeship cards/undertaking.

Accordingly, all the UG/PG SC/ST students are hereby informed to pay the prescribed First and Second semester fee in the first week of the beginning of third Semester or within 15 days of receiving of scholarship whichever is earlier without penalty. The date of disbursement of scholarship needs to be submitted as proof to avoid the panel charges.

Delay or default in payment fine shall be levied as follows:

- 10% of the fees for the first 10 days
- 20% of the fees for the next 10 days
- 30% of the fees thereafter up to the last date of the month in which the fee is due.

Further, all the Deans of Schools and HoDs of the Departments shall ensure compliance of on time fee payment.

3-7-2023
कुलसचिव/REGISTRAR
कर्मचारी विभाग
कर्मचारी विभाग
Central University of Karnat
गुलबर्गा / GULBARGA.

Note : If application for the scholarship is rejected. The date of rejection with fifteen days of time shall be considered for the payment of fees without penalty.

To
All the Heads/Coordinators/Directors.

Copy to:

- 1) Controller of Examinations
- 2) PS to Vice-Chancellor
- 3) Rajbhasha Section for Translation
- 4) Concerned File.