

No.CUK/SCH/2022-23/F-51

24th Aug, 2024

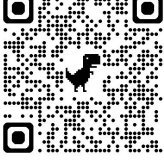
:-CIRCULAR:-

Scan the QR codes
below for more
information

Check Your
Eligibility:



Explore Available
Schemes:



OTR and other FAQs



To access the complete
circular and annexures

Subject: NSP Application and Institute Verification Process for the AY 2024-24-Reg.

The National Scholarship Portal (NSP) (<https://scholarships.gov.in/>) is now open for the 2024-25 Academic Year. This unified platform allows students to apply for various scholarships offered by different Ministries under the Government of India, including those by UGC, AICTE, and various State Governments. The Students are required to follow the instructions below to complete the scholarship application process.

- **Check Your Eligibility:**
Students can verify their eligibility for scholarships by visiting the Scholarship Eligibility section on the NSP portal (<https://scholarships.gov.in/>):
Menu-> Public ->Scholarship Eligibility.
- **Explore Available Schemes:**
For details on all available scholarship schemes and application timelines, students should visit the Schemes on NSP section: **Menu-> Students ->Schemes on NSP.**
- **Mandatory OTR Registration:**
To apply for any scholarship, students must have a One-Time Registration (OTR) number. Students should register for OTR on the NSP portal. Detailed instructions are available in the OTR FAQs section on the portal.
Menu-> Students -> Apply for One Time Registration (OTR).
- **Obtaining the Bonafide Certificate:**
Students requiring a Bonafide/Joining cum Verification Certificate for their scholarship applications must submit a request letter in the prescribed format (**Annexure-1**) endorsed by the Head of Department/Coordinator, along with the completed certificate form, to the Scholarship Section. Incomplete applications will not be processed. Students will be notified via email once their certificate is ready for collection.
- **Verification of Scholarship Application:**
After applying online, students must submit a verification request in the enclosed format (**Annexure-2**), endorsed by the Head/Coordinator of their Department, along with self-attested copies of the required documents to the Scholarship Section for verification by the University. This must be completed within 2 to 5 days after the application deadline. Failure to submit the required documents within this timeframe will result in the rejection of the application.
- **Application Deadline:**
The last date to apply for some schemes is **31-10-2024**, and the deadlines may vary by scheme. Students are encouraged to apply well in advance to ensure they receive their entitlements.

For latest updates pertaining to schemes and timeline the NSP portal may be referred. For eligibility and technical queries, NSP Helpdesk (0120-6619540 or helpdesk@nsp.gov.in) and for verification related queries, the University's Scholarship Section (scholarships@cuk.ac.in) may be contacted along with all relevant details.

Copy to:

1. All the Deans/HoDs /Directors: - All are requested bring the content of the Circular among the students.
2. PS to Hon'ble VC, O/o Registrar, Academic Section.
3. System Analyst. -To upload on University Website.
4. Raj Bhasha Section -For Translation.

REGISTRAR

20/8/24
कुलसचिव / REGISTRAR
केंद्राधिकार क्षेत्र / REGISTRAR
Central University of Karnataka
कलबुरगी / KALABURAGI



Annexure-1

**Format for submission of request for issue of Bonafide Certificate/
Forwarding Scholarship application:**

Name	
Gender	
Category	
University Enrolment No.	
Program.	
Course year (1/2/3/4)	
Name of Scholarship / Scheme applying:	
Scholarship Application/ Registration ID No.	
Mobile- No	
Email:	

I, the undersigned acknowledge that I am eligible for only one scholarship. I commit to not accepting any other monetary benefits, scholarships, or fellowships from any other source during the tenure of this scholarship. If I am currently receiving another scholarship, I will inform the University and relinquish it upon selection under this scheme. I understand that any breach may result in termination of the scholarship and require a refund of all received funds. I affirm that the information provided is true and accurate.

Student Sign:

Date:

For Office Use

This is to certify that the above student is a Bonafide students of the department and has adequate attendance of at least 75%. There are no complaints against the student regarding any in disciplined or criminal behaviour including any complaints of having indulged in ragging. The Scholarship application of the student is recommended for further consideration.

Head of the Department
Sign. & Seal



Annexure-2

AY-2024-25- Format for verification of NSP Scholarship application institute:

Name	
Gender	
Category	
University Enrolment No.	
Program.	
Course year (1/2/3/4)	
Name of Scholarship / Scheme applying:	
Scholarship Application/ Registration ID No.	
Mobile No	
Email:	

List of documents for verification of NSP application by the Institute		
Sl. No	Particulars	Document enclosed (Yes/No)
1.	Final submitted NSP application	
2.	Duly signed auto generated NSP Bonafide Certificate and joining cum verification report.	
3.	SSLC (10th) Marks Card (Photocopy).	
4.	PUC/Intermediate (12th) Marks Card and Pervious Degree certificate (Photocopy).	
5.	Valid Income Certificate and Caste Certificate (Photocopy)	
6.	Hosteller Residency Certificate (Photocopy)	
7.	Nativity certificate (if applicable) (Photocopy)	
8.	The students who have applied for renewal shall enter the aggregate percentage of last two semesters in the previous year marks and photo copy of previous academic year (two semesters) marks card (Photocopy).	
9.	PWD Certificate (if applicable)	
10.	Parents ID (For Ministry of Labour & Employment scheme only)	
11.	Any other Scheme specific document (if applicable)	

I hereby state that I have enclosed all the documents mentioned from Sl. No. 01 – 11 All the documents submitted are true and correct to the best of my knowledge.

Signature of the student

For Office Use

This is to certify that the above student is a Bonafide students of the department and has adequate attendance of at least 75%. There are no complaints against the student regarding any in disciplined or criminal behaviour including any complaints of having indulged in ragging. The Scholarship application of the student is recommended for further consideration.

Head of the Department
Sign. & Seal