CENTRAL UNIVERSITY OF KARNATAKA
(Established by an Act of the Parliament in 2009)

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No.CUK/SCH/2022-23/F-51

25th Jul, 2025

-:CIRCULAR:-

Subject: Instructions for Scholarship Application through NSP for AY 2025–26-Reg.

The National Scholarship Portal (NSP) [https://scholarships.gov.in/], a unified platform to apply for various scholarships offered by the Central and State Governments, is now open for the Academic Year **2025–26**. Students are advised to carefully follow the instructions below to ensure successful application and verification.

Scan the QR code using Google lens to access circular along with Annexures

1. **Check Eligibility:**
   Visit *Menu → Public → Scholarship Eligibility* on the NSP portal to check eligibility for various schemes.
2. **Explore Available Schemes:**
   Visit *Menu → Students → Schemes on NSP* for complete details on scholarship types and timelines.
3. **Bonafide/Joining cum Verification Certificate:**
   - Students requiring signature of the Head of the Institution on prefilled bonafide certificate / joining cum verification certificate shall submit a request in the **prescribed format (Annexure-1)** endorsed by the **Head/Coordinator** to the Scholarship Section.
   - Incomplete applications will be rejected.
4. **Submission for Institutional Verification:**
   - After applying online, submit the **verification request (Annexure-2)** endorsed by the **Head/Coordinator** along with self-attested copies of relevant documents to the **Scholarship Section**.
   - Delay in submission may lead to **application not being verified**.
5. **Deadline for Application:**
   - As per the current schedule:
     a. **Last date for students to submit applications**: 31-10-2025 (subject to change depending on the scheme).
     b. **Last date for institutional verification:** 15-11-2025 (may vary by scheme)
   - Students are strongly advised to submit the required documents for institutional verification at least 7 working days before the deadline to ensure smooth processing and to allow time for any necessary corrections.
   - Further, applications for which hard copies of the documents are not submitted to the Scholarship Section will be rejected.
   - Apply well in advance to avoid last-minute delays or technical issues.
6. **Support Contacts:**
   - **NSP Helpdesk** – For technical difficulties:
     ✆ 0120-6619540 | ✉ helpdesk@nsp.gov.in
   - **CUK Scholarship Section** – For institute verification-related queries:
     ✉ scholarships@cuk.ac.in *(Please mention your full name, registration number, and scheme details clearly)*

For regular updates, standard operating procedure (SOPs), and scheme timelines, visit the **NSP website**.

REGISTRAR

कुलसचिव / REGISTRAR
कर्नाटक केन्द्रीय विश्वविद्यालय
Central University of Karnataka
कलबुरगि / KALABURAGI

Copy to:
1. All the Deans/HoDs /Directors: - ***All are requested bring the content of the Circular among the students.***
2. PS to Hon'ble VC, O/o Registrar, Academic Section.
3. System Analyst. -***To upload on University Website.***
4. Raj Bhasha Section –***For Translation.***

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Website: www.cuk.ac.in

Annexure-1

Format for submission of request for issue of Joining cum verification/Bonafide Certificate/ Forwarding Scholarship application:

Name	
Gender	
Category	
University Enrolment No.	
Program and Discipline.	
Course year (1/2/3/4)	
Name of Scholarship / Scheme applying:	
Scholarship Application No.	
Mobile- No	
Email:	

I, the undersigned acknowledge that I am eligible for only one scholarship. I commit to not accepting any other monetary benefits, scholarships, or fellowships from any other source during the tenure of this scholarship. If I am currently receiving another scholarship, I will inform the University and relinquish it upon selection under this scheme. I understand that any breach may result in termination of the scholarship and require a refund of all received funds. I affirm that the information provided is true and accurate.

Student Sign:
Date:

For Office Use

This is to certify that the above student is a Bonafide students of the department and has adequate attendance of at least 75%. There are no complaints against the student regarding any in disciplined or criminal behaviour including any complaints of having indulged in ragging. The Scholarship application of the student is recommended for further consideration.

Head of the Department
Sign. & Seal

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Annexure-2

AY-2024-25- Format for verification of Scholarship application institute:

Name	
Gender	
Category	
University Enrolment No.	
Program and Discipline.	
Course year (1/2/3/4)	
Name of Scholarship / Scheme applying:	
Scholarship Application No.	
Mobile- No	
Email:	

Checklist of Documents for Institute-Level Scholarship Verification

Sl. No	Particulars	Document enclosed (Yes/No)
1.	Final submitted scholarship application	
2.	Duly signed auto generated Bonafide Certificate / joining cum verification report (as applicable)	
3.	SSLC (10th) Marks Card (Photocopy).	
4.	PUC/Intermediate (12th) Marks Card and Pervious Degree certificate (Photocopy).	
5.	**Valid** Income Certificate and Caste Certificate (Photocopy)	
6.	Hosteller Residency Certificate (Photocopy)	
7.	Nativity certificate (if applicable) (Photocopy)	
8.	The students who have applied for first time/renewal shall enter the aggregate percentage of last two semesters in the previous year marks field and photo copy of previous academic year (two semesters) marks card (Photocopy).	
9.	PWD Certificate (if applicable)	
10.	Parents ID (For Ministry of Labour & Employment scheme only)	
11.	Any other Scheme specific document (if applicable)	

I hereby state that I have enclosed all the documents mentioned from Sl. No. 01 – 11 All the documents submitted are true and correct to the best of my knowledge.

Signature of the student with date.

For Office Use

This is to certify that the above student is a Bonafide students of the department and has adequate attendance of at least 75%. There are no complaints against the student regarding any in disciplined or criminal behaviour including any complaints of having indulged in ragging. The Scholarship application of the student is recommended for further consideration.

Head of the Department
Sign. & Seal