



No.CUK/F&A/F-1518/2022-23

2<sup>nd</sup> November, 2022

**CIRCULAR**

All the staff members of the University Teaching and Non-Teaching are requested to submit the declaration form furnishing saving details (Proforma enclosed) for calculation of Income Tax for the Financial Year 2022-23 & Assessment Year 2023-24.

The above information may be furnished to the Finance Department on or before 15<sup>th</sup> November 2022. If no information is received, income tax will be calculated based on the records of earning available with the finance office and tax deduction will be made as per rules from their salaries / remuneration.

  
**Finance Officer** 02/11/2022  
  
**FINANCE OFFICER**  
Central University of Karnataka  
Kalaburagi - 585367

1. PS to Hon'ble Vice Chancellor
2. All the concerned Officials [Employees]
3. All the Deans / HOD's
4. PS to Registrar
5. Concerned File
6. Notice Board
7. **System Analyst with a request to upload the copy in the official website of CUK on main page Scrolling.**

**INFORMATION FURNISHED TO THE EMPLOYEE FOR TAX  
DEDUCTION AT SOURCE ON THE INCOME FROM CENTRAL  
UNIVERSITY OF KARNATAKA**

Period from March 2022 to Feb. 2023 :: FY- 2022-23 & AY 2023-24

Name :

Designation :

PAN No (Encl Photo copy) :

Mobile No :

Rent Paid :

Note: Employee paying rent more than Rs.3000/- per month must submit rent receipt with PAN No. of house owner.

Salary received in previous organizations :  
(if any) & Tax deducted at source in Dept.  
(Copy of the statement to be enclosed)

Other Income (please specify) :  
Other than salaries

Savings Other than recovery from salary :  
Lic premiums, NSC, EMI, Principal  
Portion, PLI, SSY etc (Copies of the same  
enclosed for reference)

Income / Loss from House :  
Property (Principal Amount)

Interest paid on House :  
Building Advance  
(Bank statement Copy is required to be  
enclosed)

Certified that the information furnished above is true to the best of my knowledge and belief and I hereby undertake to furnish any changes in the information and details already furnished as and when the changes take place.

Signature of the Employee

Note: 1) Please do not furnish the details of deductions made from salaries.

2) Copies of documentary proof is required to be enclosed.