

**CENTRAL UNIVERSITY OF
KARNATAKA**

(Established by an Act of the Parliament in 2009)



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No.CUK/F&A/F-1518/2023-24

18th May, 2023

CIRCULAR

All the Teaching and Non-Teaching staff members of the University are requested to submit the declaration form furnishing saving details (Proforma enclosed) for calculation of Income Tax for the Financial Year 2023-24 (Assessment Year 2024-25).

The above information may be furnished to the Finance Department on or before **25.05.2023**. If no information is received, income tax will be calculated based on the records of earning available with the finance office and tax deduction will be made as per rules from their salaries / remuneration.

Further, it is requested to all the Teaching & Non-Teaching employees to submit their intended tax regime (**Old Slab or New Slab**) for computation of Income Tax as per Central Board of Direct Taxes circular dt. 5th April, 2023. (copy enclosed).


Finance Officer
18/05/23
FINANCE OFFICER
Central University of Karnataka
Kalaburagi - 585367

Note:- It is brought to the notice of all staff members that savings is applicable for calculation of Income Tax only in Old Slab. If New Slab is opted, savings will not be applicable (as per rule).

1. PS to Hon'ble Vice Chancellor
2. All the Officials concerned [Employees]
3. All the Deans / HOD's
4. PS to Registrar
5. PS to COE
6. Concerned File
7. Notice Board
8. System Analyst with a request to upload the copy in the official website of CUK on main page Scrolling.

**INFORMATION FURNISHED TO THE EMPLOYEE FOR TAX
DEDUCTION AT SOURCE ON THE INCOME FROM CENTRAL
UNIVERSITY OF KARNATAKA**

Period from March 2023 to Feb. 2024:: FY- 2023-24 & AY 2024-25

(Only for Old Slab)

Name :

Designation :

PAN No (Encl Photo copy) :

Mobile No :

Rent Paid :

Note: Employee paying rent more than Rs.3000/- per month must submit rent receipt with PAN No. of house owner.

Salary received in previous organizations :
(if any) & Tax deducted at source in Dept.
(Copy of the statement to be enclosed)

Other Income (please specify) :
Other than salaries

Savings Other than recovery from salary :
Lic premiums, NSC, EMI, Principal
Portion, PLI, SSY, Mutual Fund, APY etc
(Copies of the same enclosed for reference)

Income / Loss from House :
Property (Principal Amount)

Interest paid on House :
Building Advance
(Bank statement Copy is required to be enclosed)

Certified that the information furnished above is true to the best of my knowledge and belief and I hereby undertake to furnish any changes in the information and details already furnished as and when the changes take place.

Signature of the Employee

Note: 1) Please do not furnish the details of deductions made from salaries.

2) Copies of documentary proof is required to be enclosed.