



Date: 25-08-2026

Instructions for the candidate regarding Open Counselling through Online Mode for UG Admissions – AY 2026–27

- 1. Registration for Open Counselling:** Candidates seeking admission through open counselling in online mode must fill in the prescribed Google Form. It is mandatory for candidates to fill in the Google Form and express their willingness to participate in the open counselling process. Candidates who wish to participate in the counselling process for multiple programmes must fill in the respective Google Form for each programme.
- 2. Eligibility for Open Counselling:** Only candidates who have already registered on the CUK-SAMARTH portal shall be eligible to participate in the open counselling process. The following categories of candidates shall be eligible:
 - i. Candidates who remain unexplored/unallotted after the announcement of the fourth merit list.
 - ii. Candidates who were shortlisted previously but were unable to take admission for any reason.
 - iii. Candidates who have already taken admission at CUK against the first to fourth merit lists but wish to seek admission to their preferred programme.
- 3. Validity of Information Provided during Registration:** The information provided by the candidate during registration on the CUK-SAMARTH portal shall be treated as final and shall be considered for shortlisting and preparation of the merit list. The Google Form is only an expression of willingness to participate in the open counselling process and shall not be treated as a fresh registration or a means of modifying the information provided on the CUK-SAMARTH portal.
- 4. Display of Vacancies:** The live vacancies available for open counselling shall be displayed on the CUK website. Candidates must regularly check the live vacancy

position and may consult the HOD of the respective programme for further information. The open counselling process shall continue until the required seats are filled.

5. **Basis of Admission:** Admission through open counselling shall be strictly based on merit against the available vacancies. The category-wise live vacancy position shall be displayed on the CUK website. The programme preferences provided by the candidate during registration on the CUK-SAMARTH portal shall be considered for seat allotment.
6. **Conduct of Online Open Counselling:** The online open counselling shall be conducted at the Department level. The concerned HOD, in association with the School-level Admission Committee, shall conduct and oversee the admission process. The online open counselling process shall continue until all the required seats are filled.
7. **Preparation and Communication of Merit List:** Only candidates who have enrolled for open counselling shall be considered for preparation of the merit list. The merit list prepared for open counselling shall be communicated to the enrolled candidates through their registered email IDs provided in the CUK-SAMARTH portal. No other mode of communication shall be used for informing selected candidates.
8. **Programme Preference:** The programme preferences provided by the candidate on the CUK-SAMARTH portal shall be treated as final. No new programme preferences shall be collected during enrolment for open counselling. No change in programme preference shall be entertained during the open counselling process.
9. **Procedure for Shortlisting Candidates:** The following procedure shall be followed for shortlisting candidates for admission:
 - i. Admission shall be offered strictly on the basis of the candidate's merit score against the available vacancy.
 - ii. If the shortlisted candidate has opted for the concerned programme as Preference 1, the candidate shall be directly shortlisted for admission to that programme.
 - iii. If the shortlisted candidate has opted for the concerned programme as a preference other than Preference 1, for example, Preference 2, the HOD of the candidate's first-preference programme shall consult with the concerned HOD regarding the

possibility of allotting a seat in the first-preference programme. If a seat is not available in the first-preference programme, the candidate may be considered for the next preferred programme, subject to the availability of seats and the candidate's merit.

10. Grouping of Programmes Based on Domain Scores: The following programmes are grouped according to their respective domain scores. The concerned HODs of programmes falling under the same domain shall communicate and coordinate with each other before shortlisting candidates for admission.

SR.No.	Domain score	Programmes
1	Physics, Chemistry, Mathematics	<ul style="list-style-type: none"> • BTech in Computer Science & Engineering (AI and ML) • B. Tech. in Electronics and Communication • B.Tech. in Electrical Engineering • B.Tech (Mathematics and Computing) • B.Sc. (Physics)
2	General Aptitude Test	<ul style="list-style-type: none"> • B.A.LLB • BBA • B.Sc. (Psychology) • B.Sc. (Geography)# • B.A. (Economics) • B.A (English) • BSW (Bachelor of Social Work) • B.A (History and Archaeology)# • B.P.A in Vocal (Hindustani Music)
3	Chemistry	<ul style="list-style-type: none"> • B.Sc.(Chemistry)
4	Physics, Chemistry, Biology	<ul style="list-style-type: none"> • B.Sc. (Geology)

Note: The additional domain considered for B.Sc. (Geography) is Geography/Geology, and for B.A. (History and Archaeology), it is History.

11. Transfer of Admission from One Programme to Another: If a candidate has already taken admission at CUK and paid the prescribed fee but is subsequently

shortlisted for admission to another programme based on his/her preference, the concerned HOD shall coordinate with the SAMARTH team to facilitate the transfer of the candidate from one programme to another, subject to the applicable University rules. If there is any difference in the fee structure between the two programmes, the candidate shall be required to pay the applicable difference in fee, wherever applicable.

12. Period of Open Counselling: The open counselling through online mode shall be conducted from 27-08-2026 to 31-08-2026. However, if additional time is required to complete the admission process, the concerned HOD shall obtain prior approval from the competent authority of the University.

13. Communication of Selection and Fee Payment: The merit list of selected candidates shall be communicated to their registered email IDs provided in the CUK-SAMARTH portal. The fee payment link shall be activated in the respective candidate's SAMARTH portal. Fee payment shall be made strictly through the CUK-SAMARTH portal. No other mode of payment shall be accepted for confirmation of admission.

14. No Guarantee of Admission: Mere enrolment for open counselling shall not guarantee a seat in any programme. Candidates are required to regularly check their registered email IDs and the CUK website for updates regarding the open counselling process. It shall be the responsibility of the candidate to regularly follow the notifications and instructions related to open counselling.

15. Time Limit for Fee Payment: A candidate shortlisted for admission shall be given a limited period of 3 hours to confirm the admission by making the prescribed fee payment. If the candidate fails to make the payment within the stipulated time, the allotted seat shall be forfeited and offered to the next eligible candidate as per the merit list.

16. Mode of Fee Payment: Fee payment shall be made only through the SAMARTH portal. Candidates should keep the required fee amount ready and ensure that they have access to an appropriate electronic mode of payment, such as a debit card or net banking. The University shall not be responsible for any technical glitches or failures associated with the fee payment process.

17. Technical Issues and Communication: The University shall not be responsible for any technical glitches associated with enrolment for open counselling, failure to respond to University communications within the stipulated time, or failure to complete fee payment within the prescribed time.

18. Fraudulent Activities and Official Communication: The University shall not be responsible for any fraudulent activities associated with the admission process or fee payment. Candidates are advised to exercise due caution and make payments only through the official CUK-SAMARTH portal. The University shall communicate with candidates only through their registered email IDs and the official SAMARTH portal. Candidates are advised not to make payments through any other link, account, or mode of communication.


Registrar

कुलसचिव / REGISTRAR
कर्नाटक केन्द्रीय विश्वविद्यालय
Central University of Karnataka
कलबुरगि / KALABURAGI