

**CENTRAL UNIVERSITY OF
KARNATAKA**

(Established by an Act of the Parliament in 2009)



CENTRAL UNIVERSITY OF KARNATAKA

Kadaganchi, Aland Road,
Gulbarga-585311, Karnataka
Phone 08477-226754
Website: www.cuk.ac.in
Email: cukdsw@cuk.ac.in

CUK/SW-VI/F-5062/2024-25/

Date: 03.01.2025

Hostel & Mess Fee Notification for the PhD Research Scholars

The details of Hostel and Mess Fee for PhD Girls Scholars

From 01st December 2024 to 31st May 2025

Sl. No	Particulars	For Gen/EWS/ OBC	For SC/ST/PWD scholars ** (except scholars receiving JRF/SRF fellowships from funding agencies)
1.	Mess Fee (From 01/12/2024 to 13/12/2024 for 13 days at old rate i.e. Rs.99.5/- per day)	1294	1294
Mess was closed during 14/12/2024 to 29/12/2024		-----	-----
2.	Mess Fee (From 30/12/2024 to 31/05/2025 for 153 days at new rate i.e. Rs.81/- per day)*	12393	12393
3.	Hostel Accommodation Fee (December 2024 to May 2025)**	3600	-----
Total		17287	13687

The details of Hostel and Mess Fee for PhD Boys Scholars

From 01st December 2024 to 31st May 2025

Sl. No	Particulars	For Gen/EWS/ OBC	For SC/ST/PWD scholars ** (except scholars receiving JRF/SRF fellowships from funding agencies)
1.	Mess Fee (From 01/12/2024 to 13/12/2024 for 13 days at old rate i.e. Rs.104.75/- per day)	1362	1362
Mess was closed during 14/12/2024 to 29/12/2024		-----	-----
2.	Mess Fee (From 30/12/2024 to 31/05/2025 for 153 days at new rate i.e. Rs.90/- per day)*	13770	13770
3.	Hostel Accommodation Fee (December 2024 to May 2025)**	3600	-----
Total		17287	13687

* The mess fee is subjected to change based on number of students availing the mess facility. The short amount, if any, is to be paid by the students and the excess amount, if any, will be refunded to the students at the end of the semester. Further, the mess leaves are applicable in case of Internship/Project work/Dissertation work/Field work/attending National sports and cultural events, Conferences, workshops, seminars, trainings and admission to hospital for minimum period of 5 days or more. The duly forwarded (through research supervisor & hostel warden) request letter for the mess leave should be submitted to DSW office well in advance for consideration of the requests.

** As per the approval of the competent authority, all the research scholars receiving the financial assistance through fellowship (irrespective of their category) such as UGC NET, SJSGC, NFSC, NFST, NFOBC and MANF fellowships shall submit claim application for accommodation fee to the concerned authority (wherever applicable as per the HRA guidelines of the fellowship granting agency) and required accommodation fee shall be paid to CUK Hostel and Mess fee account without fail

Instructions:

1. The fee shall be remitted through the Offline Challan / Samarth portal as per the instructions from the competent authority time to time.
2. All the scholars should pay the hostel and mess fee within due date for the whole term and there is no provision for payment in installments, except in case of exceptional requests by the scholars.
3. Mess leave requests should be submitted to DSW office well in advance through proper channel (forwarded by both research supervisor and hostel warden). Further, mess exemption (full term) application in the prescribed format may be submitted to DSW office for complete mess exemption for the term.
4. **It is the responsibility of the scholar to submit the copy of the fee paid receipts / challans to the office of the Hostel Warden/ Caretaker and the DSW office without fail.** Further, scholars are advised to keep their copy safely with themselves and should produce when asked by the competent authority.
5. Due date for payment of hostel and mess fee is **31.01.2025**. If any scholar fails to pay the hostel and mess fee within due date a fine of 10% over and above the hostel and mess fee will be collected from the student.

Copy to:

1. PS to Hon' ble Vice Chancellor
2. PS to Registrar
3. Finance Officer
4. All the Hostels Wardens & Caretakers
5. The System Analyst, with a requested to Upload in CUK Website
6. Guard file.


Registrar 8/1/25
कुलसचिव / REGISTRAR
कर्नाटक केन्द्रीय विश्वविद्यालय
Central University of Karnataka
कलबुरगि / KALABURAGI

Application for availing / exemption from the mess facility in university hostel
(To be submitted by PhD scholars residing in CUK hostels)

From,
Name: _____
Reg. No: _____ & Hostel Name _____
Department: _____ & Sem : _____

Date:

To,
Dean Students' Welfare
Central University of Karnataka, Kalaburagi

Forwarded through,
Concerned Warden of the hostel

Respected Sir,

I am herewith submitting my option to avail the mess facility w. e. f. _____

Option for the research scholar to avail mess facility	Tick Whichever is applicable and strike out the other one
1) I wish to avail the mess facility provided in the university hostel. Further, I will pay the required fee as per the circulars issued by the competent authority time to time within the due date. I am also aware that, if I fail to pay the required fees within due date then a fine will be imposed by the competent authority and the same is to be paid by me. Further, I will pay the fees in full or as per the instructions of competent authority without fail and I am also aware that the splitting of the hostel and mess fee amount is not allowed.	
2) I do not wish to avail the mess facility provided in the university hostel. Further, I will pay the required hostel fee (excluding mess fee) if any as per the circulars issued by the competent authority time to time without any delay. I am also aware that if I fail to pay the required fees within due date, then a fine will be imposed by the competent authority and the same is to be paid by me. Further, I will pay the fees in full (excluding mess fee) or as per the instructions of competent authority without fail and I am also aware that the splitting of the hostel and mess fee amount is not allowed. Further, I hereby declare that I will not use the mess food facility of the hostel and if I was found using the mess food facility, then I am liable to the disciplinary action taken by the competent authority as per rules and regulations of the university.	

I hereby declare that, I will adhere to the rules and regulations of the hostel without fail. It is requested to please consider my request favorably and do the needful at the earliest.

Thanking you sir,

Yours Obedient Student

(Signature of the PhD scholar)

Necessary entries are made in the
Student details maintained at hostel

Signature of caretaker

Signature of Warden (with seal)

(For Office Use)

Received the application on _____

Request of the PhD scholar is considered
/ not considered for mess exemption

**CENTRAL UNIVERSITY OF
KARNATAKA**

(Established by an Act of the Parliament in 2009)



CENTRAL UNIVERSITY OF KARNATAKA

Kadaganchi, Aland Road, Kalaburagi

Dist-585367, Karnataka

Phone 08477-226726

Website: www.cuk.ac.in

Email: cukdsw@cuk.ac.in

Application for claim of accommodation fee by the research scholars

1	Name of the student	
2	University Enrolment / Reg.No.	
3	Department	
4	Program of study at CUK	
5	Current Course year and Semester	
6	Name of fellowship (JRF/SRF/NFSC/NFST/NFOBC/DST etc)	
7	JRF/SRF Award letter No. and date	
8	Canara bank SFMP portal student ID	
9	Student Mobile No.	
10	Student Email ID.	
11	Name of the University Hostel in which staying	

* All the details are mandatory

Declaration by the Research Scholar

1. I understand and declare that the details provided above are correct.
2. If, as a result of check or audit objection, some irregularity is noticed at later stage, the institution / fellowship disbursing agency may seek refund or adjust any wrong / excel payment drawn by me or paid to me. I also understand that penal action, as per prevailing law, may be taken against me and the institution may also initiate disciplinary action against me for ineligible claims if any.

Signature of the
PhD scholar

Signature of the Head of the
Department with seal

For use by O/o DSW, CUK

This is to certify that the aforementioned student Mr./Ms. _____ PhD scholar of Department of _____ with registration number _____ has been provided accommodation in the _____ hostel of Central University of Karnataka during the course of study. However, he/she could not be provided with single seated flat – type accommodation in the university. Hostel accommodation fee at Rs. _____ per month (excluding mess, electricity and water charges etc) with effective from _____ is being charged from him / her.

The certificate is issued to the scholar to claim the accommodation fee as per the guidelines of the university / fellowship disbursing agency.

Dean Students' Welfare