

**CENTRAL UNIVERSITY
OF KARNATAKA**

(Established by an Act of the Parliament in 2009)



Aland Road,
Kadaganchi – 585367 Dist. Kalaburagi
Phone: 08477 – 226708
Fax: 08477 – 226703
Email: registrar@cuk.ac.in
Website: www.cuk.ac.in

No.CUK/CD/F-2023/05

06th Oct 2023

NOTIFICATION

**EMPANELMENT OF CONTRACTORS FOR MISCELLANEOUS PETTY CIVIL,
SANITARY, PLUMBING, ELECTRICAL WORKS / REPAIR ETC. FOR
FINANCIAL YEARS 2023-2024 & 2024-2025**

1. NOTICE INVITING APPLICATION FOR EMPANELMENT OF CONTRACTORS

Central University of Karnataka is a Central University under the purview of Ministry of Education, Govt. of India, situated at Aland Road, Kalaburagi Dist.

Central University of Karnataka invites applications for empanelment of contractors registered with Govt. of Karnataka and or Central Government, CPWD, All India Radio, Department of Post, BSNL, NBCC, Kalaburagi Urban/Rural Development Authority (KUDA) etc for empanelment as Civil and / or Electrical contractors and who have registered offices in the 100 Km vicinity of Kalaburagi for carrying out repair / minor works in the University, For Financial Years 2023-2024 & 2024-2025

1.1 SCOPE OF THE WORK:

The empanelled contractors have to carry out the miscellaneous petty civil related works viz. cement concreting, brick / stone masonry, plastering, flooring, painting & furnishing, electrical, sanitary & plumbing works etc. at CENTRAL UNIVERSITY OF KARNATAKA campus costing up to Rs.2.50/5.0 lakhs. Only the petty type of emergency jobs that are required for day to day smooth operation of CENTRAL UNIVERSITY OF KARNATAKA will be taken as per requirement.

1.2 ELIGIBILITY CRITERIA:

Interested contractors will be required to fulfill the following criteria.

- The Firm / Contractor shall be registered with the Govt. of Karnataka and or Central Government, and any other Autonomous Bodies under Government of India, Semi / Quasi Govt. Departments as contractor.
- The Firm / Contractor should be registered with Income Tax and GST. Audited balance sheet with Profit & Loss Account for the last three years ending March 2023, Bank Solvency certificate for Rs. 50,000/- as per Govt. rules & regulations are to be submitted in support of the same.
- The Firm / Contractor should have average annual turnover (gross) of Rs. 10 lakhs (Rupees ten lakh only) for the last three years ending March 2023.

d) The contractor should have successfully carried out similar type of works during the last three years as below:-

- i. Two Civil and / or Electrical related works with experience certificate costing not less than Rs. 50,000/-.
- ii. One Civil and / or Electrical related work with experience certificate costing not less than Rs. 1,00,000/-

1.3 ISSUE OF APPLICATION FORM:

The application form for empanelment shall be downloaded from the CENTRAL UNIVERSITY OF KARNATAKA website www.cuk.ac.in

1.4 SUBMISSION OF APPLICATION:

The completed application for empanelment with necessary documents shall be submitted in a sealed envelope super scribing thereon "Application for empanelment of Civil and Electrical contractors" to The Registrar, Central University of Karnataka, Kalaburagi on or before 15.00 hours on **26-10-2023**.

2. TERMS AND CONDITIONS

- 2.1 The application shall be submitted strictly in the prescribed format along with self attested supporting documents.
- 2.2 The application shall be signed by the applicant or authorized person/s on behalf of the applicant organization by enclosing an Authority Letter / Power of Attorney, As the case may be.
- 2.3 If the space in the application is insufficient for furnishing full details, the applicant may give the details on a separate sheet which shall be self attested.
- 2.4 Application containing false and / or incomplete information will be summarily rejected.
- 2.5 If any information or details furnished by applicants are found in future to be false at any time, the empanelment of such applicant will be cancelled immediately.
- 2.6 The applicant should sign on each page of the application.
- 2.7 Overwriting should be avoided. Corrections, if any, should be made by neatly crossing out, initialing with date and rewriting and appending signature thereof.
- 2.8 CENTRAL UNIVERSITY OF KARNATAKA may approach / visit the contractor's clients Facilities to verify contractor's general reputation / competence.
- 2.9 Documentary proof with respect to the details furnished in the application form regarding eligibility criteria shall be furnished along with the application form. With regard to the completed works, copies of the work order and completion certificate shall be submitted.

- 2.10 Decision of the Registrar, CENTRAL UNIVERSITY OF KARNATAKA in selection of contractors will be final and binding and no further correspondence will be entertained. Contractors empanelled will be informed by post and e-mail.
- 2.11 The enlistment of a contractor at CENTRAL UNIVERSITY OF KARNATAKA shall only entitle him to be considered for issue of tender document. It shall not confer any right on him either to be necessarily issued the tender documents or for award of work.
- 2.12 Generally, the routine works at CENTRAL UNIVERSITY OF KARNATAKA will be awarded by calling competitive quotations / tenders from the empanelled contractors including other contractors fulfilling the criteria.
- 2.13 CENTRAL UNIVERSITY OF KARNATAKA reserves the right to call open tenders in which agencies not empanelled in this process but meeting the qualification criteria for the tender can participate. For such tenders, the empanelled contractors under this process meeting the stipulated criteria of tender may also participate.
- 2.14 The empanelment shall be valid for a period of Two financial years (2023-2024 & 2024-2025) and it can further be extended , subject to satisfactory execution of works entrusted to the contractor.
- 2.15 The empanelled firm is required to keep updated the University about the change of address, change of the Management etc. from time to time. CENTRAL UNIVERSITY OF KARNATAKA may remove the name of the firms from the empanelled list, if the contracting firm,
- has, failed to execute a contract or has executed it unsatisfactorily or
 - is proved to be responsible for defects / lapses in work; or
 - persistently violates any important conditions of the contract; or
 - does not start the work after the same is awarded to him.
 - for submitting bills for the incomplete works / for the works not carried out by them or
 - Other similar reasons.
- 2.16 All the documents should be self attested with company seal. The original documents are to be produced by the applicant on demand for verification.
- 2.17 The contractors carrying out the electrical works should have valid electrical license and will be responsible for any mishappening caused due to work executed by the contractor.
- 2.18 The applicant shall be responsible for payment of any compensation/ settlement of any liability arising out of any death or injury caused to the persons employed by him for rendering the jobs on contract under the agreement.
- 2.19 The services provided by Firm/Agency shall be to the entire satisfaction of CENTRAL UNIVERSITY OF KARNATAKA.
- 2.20 The applicant should ascertain the complete work to be undertaken by visiting the site before submission of bid.
- 2.21 Any additional/extra items required to be executed for the above work may kindly be

intimated in advance before the execution of the same and obtain approval of the competent authority and coordinate with AE/JE during execution of work for any change.

- 2.22 The work shall be carried out as per the specifications included in tender. Where specifications are silent, the decision of Registrar shall be final and binding on the contractor.
- 2.23 Any damage done by the contractor to any existing item / any part of the building during the course of execution of work shall be made good by at his own cost.
- 2.24 Only articles classified as "First quality" by the manufacturer shall be used unless otherwise specified or as approved by AE/JE.
- 2.25 The contractor shall be fully responsible for the safe custody of the material brought at site by him for doing the work and CENTRAL UNIVERSITY OF KARNATAKA will not be responsible whatever the reasons may be thereof.
- 2.26 Statutory deductions will be made as applicable from the bills of contractor.
- 2.27 Labour camps are not allowed inside the campus.
- 2.28 Permanent store facility will not be provided on site.
- 2.29 The University will not permit sub-letting of assigned work, negligence and inordinate delay in work.
- 2.30 The Registrar, CENTRAL UNIVERSITY OF KARNATAKA, Kalaburagi reserves the right to accept or reject, any or all the offers submitted in response to this advertisement, squash the empanelment or curtail the validity period without assigning any reasons thereof.


Registrar
6/10/2023
कुलसचिव / REGISTRAR
कर्नाटक केन्द्रीय विश्वविद्यालय
Central University of Karnataka
कलबुरागि / KALABURAGI

3. APPLICATION FOR EMPANELMENT AS CIVIL / ELECTRICAL CONTRACTOR

Sl. No.	Particulars	Details
1A	Name of the Contracting Firm / Contractor	
1B	Name of authorized Person	
2	Postal Address Website\URL:	
3	Contact Details, Telephone, Email address, including role of the authorized Person	
4	Year of Establishment	
5	Legal status of Company / Proprietorship / Partnership / Private Ltd. / Sole Traders / Individual etc.	
6	Registration with Tax Authorities	To be filled in Annexure – 1
7	Registration with State Govt. of A.P, Central Government, CPWD, All India Radio, P & T Works Dept, BSNL, NBCC, MES, State PWD, KUDA and any other Autonomous Bodies under Government of India, Semi / Quasi Govt. Departments, if any	To be filled in Annexure - 1
8	Bank Solvency certificate for Rs. 50,000/-, not older than six months of issue of certificate	
9	List of Civil and / or Electrical works executed during the last 3 years	To be filled in Annexure – 2
10	List of Civil and / or Electrical works under execution by the applicant	To be filled in Annexure – 3
11	Financial position (Supported by self attested copies of financial statements self attested)	To be filled in Annexure – 4
12	Atleast two satisfactory performance certificates from clients in terms of Para 1.2 (d)	
13	Declaration	As per proforma given in Annexure – 5 (On Applicant's Letter Head)

Signature
Name
Seal of the Firm

DETAILS OF REGISTRATION

Sl. No.	Name of Organization / Department	Registration No.	Date & year of Registration and issued by	Valid Upto
1.	Government of A.P			
2.	Government of India			
3.	CPWD, All India Radio, P & T Works Deptt, BSNL, NBCC, MES, KUDA etc			
4.	Income Tax Department (Mention PAN No.)			
5.	GST (Mention Details)			

ANNEXURE-2

DETAILS OF CIVIL AND / OR ELECTRICAL WORKS EXECUTED

Sl. No.	Name of the work	Name & Address of the Employer	Value of work executed (Rs.)	Stipulated time of Completion	Actual time of Completion	Reasons for delay if any

- Enclose necessary Certificates

**PARTICULARS OF CIVIL AND / OR ELECTRICAL IN RESPECT
OF WORK IN HAND**

Sl. No.	Name of the work	Name & Address of the Employer	Value of work (Rs.)	Stipulated time of Completion	Present stage of work as % age of completion

FINANCIAL STATEMENT

Sl. No.	Financial Year	Turnover of the Firm (in Rs.)	Profit / Loss (in Rs.)
1	2020-21		
2	2021-22		
3	2022-23		

DECLARATION

I / We (including all partners) certify that I / We have read and understood the eligibility criteria and the Terms & conditions mentioned in the application form and shall abide by them.

I / We certify that the information given in the application is true to the best of my / our knowledge and belief. I / We also understood that if any of the information is found wrong, I am / We are liable to be debarred.

I / We agree that the decision of the Registrar, CENTRAL UNIVERSITY OF KARNATAKA, Kaiaburagi in selection of contractors for the empanelment will be final and binding on me / us.

I / We agree that I / We have no objection if enquiries are made with our clients to verify the facts submitted by us.

Signature

Name

Seal of the Firm

LIST OF DOCUMENTS TO BE SUBMITTED

1. Duly filled Application form along with Annexures – 1 to 5.
2. Profile of the Firm.
3. Details of Constitution of the firm and it's registration certificate.
4. Power of Attorney / Letter of Authorization for authorized signatory.
5. Audited balance sheet with profit & loss statement in support of Annexure – 4.
6. Copy of registration certificates in support of Annexure – 1.
7. Copies of Work order, completion certificate etc. in support of Annexure – 2 & 3.
8. Valid Bank solvency certificate for Rs. 50,000/-.
9. Authorized signature with stamp on each page of the tender document as a token of acceptance of tender terms & condition


Registrar
6/10/23
कुलसचिव / REGISTRAR
कर्नाटक केन्द्रीय विश्वविद्यालय
Central University of Karnataka
कलबुरगि / KALABURAGI