कर्नाटक केन्द्रीय विश्वविद्यालय
CENTRAL UNIVERSITY OF KARNATAKA
(Established by an Act of the Parliament in 2009)

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F.No. /CUK/F&A/1520/23-24/

Date: 21.02.2024

By Email Only

CIRCULAR

For compilation of Current Financial Year Annual Accounts (2023-24), the Finance & Accounts Section needs to work on various aspects before the closure of accounts i.e., by **31st March, 2024.**

In this context, it is hereby requested to all the concerned, for full & final settlement of **advances** drawn for official purposes, LTC, Imprest etc., and to submit the files of any other expenses, duly approved by the Competent Authority, **latest by 18.03.2024,** to avoid imposing the penal interest, as per the rates applicable and recovery of outstanding advances.

Please ensure that the items purchased were taken in to account and affixed the Stock entry seal on face of the bill and certification on each bill with seal and signature.

Keeping in view the closure of accounts by 31st March 2024, the requests for new advances will not be considered after **20th March,2024,** except in emergency cases and they are also required to be settled possibly by **31st March,2024** only.

Imprest and others advances for the next financial year (2024-25) will be released from the 1st week of April -2024, on obtaining the approval from the Competent Authority. It may also be noted that if the earlier advance is not settled, the second advance will not be released in terms of **General Financial Rules (GFR) 2017,** to avoid audit observations.

This issues with the approval of the Competent Authority.

Finance Officer
Finance Officer
Central University of Karnataka
KALABURAGI-585367

Copy to:
1. PS to the Vice Chancellor, CUK
2. PS to Registrar, CUK
3. The Internal Audit Officer, CUK

} *for information please.*

5. All the Deans/Hods/Coordinators/Section Heads: - *for compliance*
6. The system Analyst: - *with a request to upload the circular in CUK Website.*