

C I R C U L A R

Sub: Award of Fresh/Renewal Non-Net Fellowship for the AY 2024-25 - Reg.
Ref: i. CUK Non-NET Fellowship Guidelines dated 26/09/2018
ii. Hon'ble Vice Chancellor's approval dated: 04-07-2024

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In view of the recent PhD admissions and the renewal requirements for existing fellowships as specified in the Non-NET fellowship guidelines (SI. No. V), applications are invited for new awards and renewals of the UGC Non-NET Fellowship for PhD research scholars not in receipt of any fellowship for the academic year 2024-25. The prescribed application form for the award/renewal of the Non-NET Fellowship is enclosed with this circular.

All new and existing Research Scholars are informed to apply for the NON-NET fellowship to their respective departments. The departments are to forward the application forms duly recommended by Committee for Advanced Studies and Research (CASR) to the O/o Nodal Officer, Scholarships on or before 4:00 PM, 25th July, 2024 for consideration of the Non-NET Fellowship.

Please be informed that starting from July 2024, Non-NET fellowships for current PhD scholars will be disbursed only after the approval of their renewal by the competent authority.

Copy to:

1. All the Deans/HoDs /Directors: - All are requested bring the content of the Circular among the students.
2. PS to Hon'ble VC, O/o Registrar, Academic Section.
3. System Analyst. -To upload on University Website.
4. Raj Bhasha Section -For Translation.


REGISTRAR
4/7/24
कुलसचिव / REGISTRAR
कर्नाटक केन्द्रीय विश्वविद्यालय
Central University of Karnataka
कलबुरगि / KALABURAGI



Application for Fresh award / Renewal for UGC Non-NET
Fellowship

(Period _____ to _____)

1.	Applicaition Type (Fresh /Reneewal)	
2.	Name of the student	
3.	Gender	
4.	Department	
5.	CUK Enrollment No.	
6.	Category belongs to	
7.	Category admitted	
8.	Date of Registration of PhD	
9.	Date of Joining	
10.	Date of commencement of classes	
11.	Whether receiving any scholarship or financial assistance from any source, if so please speicfy.	
12.	Hosteller / Day Scholar	
13.	Contact No.	
14.	Email ID	
15.	Bank Account Number	
16.	Bank IFSC Code	

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I undertake that in the event of any information being found false or incorrect, award of UGC Non-NET Research Fellowship is liable to be cancelled and returned.

Signature of the Research Scholar

Forwarding Certificate

CERTIFIED that the CASR in its meeting held on (date) recommended the award / renewal of UGC Non-NET Research fellowship to the Ms/Mrbearing Reg No.....from (date)

It is recommended that the UGC Non-NET Research Fellowship be awarded / renewed to the Research Scholar.

Research Supervisor

Head of the Department
Seal and Signature

Dean of the School
Seal and Signature



UNDERTAKING

UNDERTAKING by the Research Scholar before drawing of UGC NON-NET Fellowship

I _____ Son/Daughter of _____

Resident of _____

and student of M.Phil/PhD programme with Registration No. _____

in the Dept. _____ at Central University of

Karnataka do hereby solemnly state as follows:

1. I am a full-time student of the MPhil/Ph.D. programme.
2. Currently, I am not employed anywhere and am not in receipt of any other fellowship/scholarship. If any other scholarship is offered to me, I will opt for only one of the scholarships and inform the authorities of the University through proper channel. I shall inform the authorities of the Central University of Karnataka if I take up any job/get JRF/RGNF/MANF etc. from UGC & any government funding agency, I will immediately stop claiming the UGC Non NET fellowship from the University.
3. I shall submit a Progress Report at the end of every semester through the Supervisor/HoD and the Dean concerned.
4. I also understand that the fellowship offered to me will be withheld if the Progress Report is not submitted at the end of every semester.
5. The authorities of the University may deduct Hostel dues if any, out of the fellowship being paid to me.
6. I understand that the fellowship for the last month of the tenure will be paid on production of a No Dues Certificate.

Signature of the Research Scholar
With address & contact nos, email

Date :

Place :



UGC NON-NET/ ICSSR/ DST MONTHLY FELLOWSHIP CLAIM FORM

1.	Name of the student	
2.	Department	
3.	Fellowship Type NON-NET/ ICSSR/DST (To be specified)	
4.	Student Enrollment Number.	
5.	Claim for the month and year.	
6.	Date of submission of thesis (If thesis is submitted)	

Declaration by Research Scholar:

I hereby declare that I will comply with the UGC/GOI/University norms and I am liable to refund the excess amount/ incorrect claims, if any found at later stage after verification, drawn by me. The UGC/University may seek refund or adjust any wrong/excess payment drawn by me or paid to me. I also understand that penal action, as per prevailing law, may be taken against me and the University may also initiate disciplinary action against me for wrong claims if any.

Signature of the research scholar

For recommendation by the department

Particulars	No. of Days	Remarks If any
No. of leaves availed during the current calendar year till date		
Leaves without stipend (No. of days fellowship to be deducted)		

Remarks (if any): _____

The academic performance in research work and code of conduct of the scholar is satisfactory.
Hence, recommended for sanction of fellowship for the (month) _____ (year) 20____.

**Seal and Signature
Supervisor**

**Seal and Signature
HOD**

**Seal and Signature
of Dean**

Note : All Fields are mandatory and incomplete forms shall be summarily rejected.



No.CUK/ACAD-IV/F-3837/2018-19/59

26-09/2018

Sub :- Guidelines For Award Of UGC Non-Net Fellowship Scheme
Ref:- 1. Resolution of 21st Academic Council meeting dated 16th July, 2018
2. Resolution of 41st Executive Council meeting dated 13th Aug, 2018
3. Hon'ble Vice Chancellor's dated ~~25-SEP-2018~~

It is hereby notified that the following guidelines shall be applicable in respect of Scheme of award of UGC Non-NET Fellowship Scheme in the University with immediate effect: -

(i) UGC Non-NET Fellowships for M.Phil and Ph.D Programs:-

- The Scheme for Non-NET fellowship is applicable for full Time Research Scholars who are not in receipt of any financial assistance from any source (UGC letter D.O. No. F. 19-33/2006(cu) dated 31/01/2007) and are registered for M. Phil. or PhD. Programs in various departments of the University.
- The award and extension of fellowship will always be subject to actual release of funds from the UGC and compliance with stipulated conditions, such as certification of regular attendance and quarterly submission of progress and continuation reports.
- In case of any violations of the terms and conditions of award enumerated in succeeding paragraphs and amendments from time to time, the University reserves the right to cancel the fellowship, registration and recover the amount paid as per UGC guidelines.
- A copy of this notification and subsequent changes if any will be placed on the University Website at www.cuk.ac.in. The University will issue no individual intimation about the guidelines, amendments if any to the entitled research scholars and it shall be the responsibility of the Research Supervisor concerned to make aware himself/herself about the guidelines issued by the UGC from time to time.

(ii) M. Phil. Program:-

M. Phil. students not availing any financial assistance from any other source will be considered for the award of Non-NET fellowship of Rs. 5000/- per month with contingency of Rs. 10,000/- per year for Science students and Rs. 8000/- per year for Humanities and Social Science students.

(iii) PhD. Program:-

Selected students will be entitled to Rs. 8000/- per month as fellowship and contingency of Rs. 10,000/- for Science students and Rs. 8000/- for Humanities and Social Science students.

(iv) Procedure to be adopted for fresh award of UGC Non-NET Fellowship:-

- For fresh award, registered scholars are required to submit their application in the prescribed format attached to this Notification to the Academic Section of the University duly recommended by CASR and forwarded by the HoD concerned to complete in all respects not later than the last date as per notified by the Academic Section every academic year.

- (b) Fellowship shall be awarded from the date of commencement of classes for registered scholars for the course work of M. Phil./PhD. Programs.
 - (c) The maximum span period for award of fellowship will be 04 years for PhD (03 years + 01 year extendable subject to recommendation of CASR and 18 months for M. Phil. or submission of dissertation/thesis, whichever is earlier as per the existing guidelines issued by the UGC.
 - (d) no fellowship shall be given for the extended period beyond stipulated period of study for full-time scholars.
- (v) Renewal of Fellowship:-
- (a) Renewal of Fellowship for each year should be submitted to Academic Section within a month from the date of expiry of Fellowship in the prescribed proforma, duly recommended by Committee for Advanced Studies and Research (CASR) and forwarded by the Supervisor and Head of the Department along with a copy of the progress report.
 - (b) An undertaking to be submitted by the Scholar that he/she has not availed any inadmissible leave and has not availed any financial assistance from any other source. For any absence or delay in renewal beyond the control of the Research Scholar, the same may be intimated to the Academic Section within three months from the expiry of the fellowship duly recommended by the CASR to avoid cancellation of renewal of fellowship. Applications received after this period will be rejected.
 - (c) The rejected applicants may apply afresh for renewal of Fellowship for the next academic year, if submitted within stipulated time. The rejected period without Fellowship shall be counted towards total period of Fellowship.
 - (d) Failure to qualify in a semester exam for M. Phil. / Ph.D. Course work for any reasons will result in immediate suspension of the Fellowship till the Research Scholar is qualified as per norms. No Fellowship shall be paid for the period taken to qualify, but this period shall be counted towards the span period of Fellowship.
- (vi) Leave
- (a) The maximum leave period for Scholars will be 30 days in an academic year excluding Public Holidays. They will not be entitled to any vacation as per extant UGC guidelines.
 - (b) Women candidates are eligible for maternity leave of 135 days at full rates of Fellowship subject to the conditions as per UGC guidelines.
 - (c) In other cases, leave without Fellowship will be restricted to a period not exceeding three months during the entire Fellowship period. The duration of any leave granted shall be counted towards total span period of Fellowship.
 - (d) The leave duly recommended by the Head of the Department shall be forwarded to Academic Section in advance. The Departments concerned shall maintain proper leave records of each Research Scholar who have been granted Fellowship.

(vii) Cancellation of Fellowship:-

The Fellowship is liable for cancellation in the event of following:-

- (a) Unauthorized absence without any permission or leave granted by the competent authority;
- (b) On the grounds of reported misconduct;
- (c) Not making any progress in his/her research work if reported by the Research Supervisor and/or the HoD;
- (d) Furnishing of any false information/affidavit etc for the award of Fellowship from the University.
- (e) Candidate if found employed during m. Phil/Ph.D Research.
- (f) Candidate is already availing Scholarship/Fellowship from any other sources.
- (g) Failure in Course-Work examination two times consecutively.

For all other matters, the UGC guidelines in this regard shall be applicable.

(Signature)

Registrar

कुलसचिव / REGISTRAR
कर्नाटक केन्द्रीय विश्वविद्यालय
Central University of Karnataka
गुलबर्गा / GULBARGA.