

No.CUK/SCH/2023-24/F-51

C I R C U L A R

02 FEB 2026

Sub: Addition of new entry points in AEBAS and instructions for marking attendance-Reg.

Ref: Approval by Hon'ble Vice Chancellor dt: 14-01-2026.

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This is to inform all non-teaching employees that additional entry points have been enabled in the Aadhaar Enabled Biometric Attendance System (AEBAS) with Face Recognition Technology to facilitate attendance marking at respective work locations.

Accordingly, in addition to the Admin Building, attendance can now be marked from the following locations in the University Campus:

- i. Guest House
- ii. Health Centre
- iii. Library

All concerned employees are hereby strictly instructed that attendance through the AEBAS mobile application shall be marked only from their respective work locations. Employees shall use their personal mobile devices with the AEBAS application installed for marking attendance from the designated entry point corresponding to their place of posting.

Employees concerned may update their designated entry point using the "Change Entry Point" option available in the AEBAS mobile application. In case the issue persists, employees are advised to uninstall the existing application and reinstall it to ensure smooth functioning of the system.

Further, employees who do not possess smartphones capable of installing the AEBAS application may continue to mark their attendance using the University mobile device available with the Security Personnel at the Admin Building.

All employees are instructed to comply with the above directions strictly. Any deviation in attendance marking will be viewed seriously.

Copy to:

1. All the Deans/HoDs/Directors: -To share the contents of the Circular with the students.
2. PS to Hon'ble VC, O/o Registrar, Academic Section.
3. System Analyst. -To upload on University Website.
4. Raj Bhasha Section- For Translation.
5. Concerned File.



REGISTRAR

2/2/26

कुलसचिव / REGISTRAR

कर्नाटक केन्द्रीय विश्वविद्यालय

Central University of Karnataka

कलबुरगि / KALABURAGI